

Staff Organizational Chart

Classics

Effective 06/19/2023

Lindsay Vella

Departmental Administrator

- Staff and office supervision and management
- HR oversight, guidance, and resolution, incl. faculty and staff reviews and searches
- Financial oversight, incl. budget development, projections, and recommendations
- Communications and marketing oversight, incl. strategy and implementation
- University, collegiate, and departmental policies and procedures
- Strategic planning and program review
- Graduate Coordinator

Norah Wolfe

Admin Services Coordinator

- Departmental phone, mail, and email management
- Course scheduling and classroom assignments
- Event planning, setup, and promotion
- Meeting scheduling, minutes, and agendas
- Purchasing requests and travel reimbursements
- Newsletters, course flyers, and student communications

University and Collegiate Support Staff

Philip Haworth | IT Support Consultant

- JB-help@uiowa.edu

Colleen Kelley | Senior Academic Advisor

Mandy McAllister | University Shared Services

- uss-classics@uiowa.edu

Kevin McGlynn | Senior Accountant

Ali Romano-McClain | HR Generalist